Kingsgate Primary School

Prospectus

Kingsgate Primary School
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Welcome to Kingsgate Primary School

We are determined that all our children will be successful and will go on to secondary school as confident learners. In addition to the rich curriculum we offer during lessons, we also run a wide range of after-school clubs that children can choose to attend.

We are a popular and successful primary school for boys and girls aged 3 to11. We have a lovely school maintained in a beautiful condition to reflect the high standards that we set in all areas of the school life and to provide a calm and purposeful learning environment for the children who come here.

We are very proud of our school and happy to welcome you to our community. We work closely with our families to make sure that all our children enjoy school and do the best they possibly can.

The information in this prospectus is to help you learn about Kingsgate Primary School. If you have any questions, please contact us and we will be happy to help.

Our Vision Statement

At Kingsgate Primary School, strong and positive relationships between children, families, school and other people in our community ensure that

- all our children achieve the best they possibly can academically to give them the best opportunities in life
- all our children are safe, healthy and well behaved
- all our children are responsible citizens both inside the school and in the local and global community
- we all appreciate and value the diversity of our school where children learn and play alongside children from many different backgrounds

To achieve this we will:

- ensure every child is given an equal opportunity to succeed
- make sure that children always know what their next steps in learning are
- give children opportunities to learn in lots of different ways: out of doors; through play; through visits to interesting places; in small groups; through art, music and sport; from each other; from adults other than their teachers; after school, from parents and grandparents; formally and informally, by listening, watching and doing
- give children a varied and exciting curriculum
- create a stimulating and attractive environment to support learning and celebrate children's achievements
- encourage children to develop a sense of right and wrong and the desire to make the right choices
- celebrate children's successes both inside the school and within the wider community

ADMISSIONS

If you are a parent considering sending your children to us, you are very welcome to contact the school and make an appointment to be shown around. You need to contact Camden Education Department: 0207 974 1625 if you wish to apply for a place in the school. If you wish to apply for a nursery place you need to apply directly at the school. If your child is eligible for a place at the school you and your child will be invited to meet with the Headteacher. We will ask you to give us some health and dietary information about your child and emergency contact numbers in case we need to call you. We keep this information on a computer in confidence.

Camden will give priority for admission to any child who has a statement of Special Educational Needs under the 1996 Act, where the statement names Kingsgate Primary School as the appropriate school.

THE SCHOOL DAY

START OF THE DAY...

The children from all classes go straight to their class on arrival at school at 8.45.

END OF THE DAY...

Parents and carers of children in the younger classes collect their children from the class at 3.30.
Other children are taken to the playground by their teachers where their parents can meet them

Nursery is from 8.55 to 3.30

The children arrive at school 8.45
Lessons start at 8.55
Lessons end at 3.30

SCHOOL ORGANISATION

The school is organised into three phases:

The Foundation Stage, Key Stage 1 & Key Stage 2

There are two or sometimes three classes in each year group with places for 30 children in each class.

Many children begin their school life here at Kingsgate Nursery School at the age of 3 or 4. One of our principal aims at this stage is to help the children make the important transition from home to school as smoothly as possible. Working together with parents and carers, we aim to help and encourage the children to settle into school life, to feel secure, confident and ready for school.

Nursery and reception classes take part in Foundation Stage activities. The children in Reception are 4 and 5 years old. Children join our nursery in the September after their third birthday.

Key Stage 1

This phase consists of 2 year groups:
Year 1 for 5-6 year olds
Year 2 for 6-7 year olds

Key Stage 2

This phase consists of 4 year groups:

Year 3 for 7-8 year olds

Year 4 for 8-9 year olds

Year 5 for 9-10 year olds

Year 6 for 10-11 year olds

We have specialist teachers for music and PE plus extra teachers who give children more help with their reading or maths if they need it.

together... Communication, Cooperation,

We teach English, Mathematics, Music, Physical Education and science as separate subjects.

We teach other subjects through topic based lessons. This is an exciting curriculum where all the work is planned around topics of real interest to children. Children develop the skills, knowledge and understanding they will need in their future lives and they also develop a sense of themselves as citizens of the world.

The curriculum for Nursery and the Reception year is known as the Early Years Foundation Stage. It focuses on seven main areas of learning and development:

Communication and language and literacy;
Personal, social and emotional development;
Physical development;

It also teaches the children Literacy, Mathematics, Understanding the World and Expressive Arts & Design.

THE NATIONAL CURRICULUM

From Year 1 children follow the National Curriculum which consists of the following subjects that all children must study at school:

English • Mathematics • Science
Information and Communication Technology (ICT)
Art • Design Technology
Geography • History • Music
Religious Education
Physical Education
Personal, Social & Health education

Children throughout the school learn about cooperative learning. This gives them important skills that will help them academically and socially.

Expert sports coaches teach children physical exercise and games. Children in Year 3 go swimming in a local pool once a week and are taught to swim by a qualified instructor.

A specialist music teacher teaches music and also leads a school choir. Children in KS2 learn a musical instrument. Children in KS2 also learn a foreign language.

We send a curriculum overview home every term or you can speak to your child's teacher for more information.

Friendship, Harmony, Community

Key Stage 2 (Years 3 to 6)

In Key Stage 2 we also expect children to read with an adult every evening.

In addition, we set them homework which they bring home on Wednesday. This is handed in to be marked on Monday. The children are set some research homework which is linked in some way to the topic they are studying in school and which will prepare them to write about that topic.

Children also participate in online maths and spelling activities.

Children who speak a language other than English at home will easily transfer their skills from their home language into English. Please be confident that you can help your child with their learning even if English is not your first language.

We expect children to bring their book bag to school every day with their reading book.

HOMEWORK

Foundation Stage

We like children to share books at home.

Key Stage 1 (Years 1 and 2)

We like children to read regularly with their parents or another adult. Your child will bring books home regularly from school and we think that setting aside some time every day to read with your child is the best way for them to learn to read. Our best readers are the children who work hard in school and then read each night at home with an adult. The children will also bring home some spellings to learn.

From Year 2 the children start to bring home more formal written homework as well as their reading and spellings.

PLANNING AND ASSESSMENT

Teachers plan the work of the school termly, weekly and daily.

Children's attainment is assessed termly. Teachers meet with the leadership team to discuss each child's progress and to plan next steps in learning for each child.

Teachers also assess the children's learning as they are teaching a lesson so that they know what each child's next steps are and can plan their lessons accordingly.

- At the end of Foundation Stage, Key Stage 1 and Key Stage 2 assessments are reported nationally.

PUPIL PROGRESS

You will be invited to meet your child's teacher to discuss attainment, progress and future targets. You will also receive a written report annually.

Please remember that you are welcome to make an appointment to speak to your child's teacher at any time.

SEX AND RELATIONSHIP EDUCATION

At Kingsgate Primary School we do not teach Sex and Relationships Education outside the national curriculum, except in Year 6. We teach children the statutory science national curriculum programmes of study.

In Year 6 where aspects of the science taught go beyond the national curriculum, these will be taught in two separate lessons. Parents have the legal right to withdraw their children from these two lessons if they wish.

EDUCATIONAL VISITS

We think the children learn a huge amount from visits and we try to take advantage of all the museums, galleries and other exciting places that London offers. We supervise the children in accordance with strict guidelines. We give parents details of any such trips and a request for a contribution to the cost of the visit.

We take Year 6 children on a residential visit to an outdoor study centre.

Health & welfare of your child

- Each year we ask you to give us details of your address and telephone number. Please make sure you tell us of any changes. We need at least two telephone numbers to contact in case of emergencies.
- First Aid: We have a number of qualified First Aiders on our staff who will administer First Aid for minor accidents.

  If your child has had anything more than a minor accident during the school day we will inform you straight away.
- Procedures are in place to ensure your child's safety at school, e.g. all contractors have to sign in and out of the school site, and all staff and visitors have a police check before they can have any contact with the children.

Medicines

Medicines should only be brought to school when essential. The school will only accept prescribed medicines.

No child will be given medicines without their parent's written consent and the head teacher's written permission.

Asthma

If your child needs an inhaler please contact the school office regarding procedures.

School Nurse

We have a school nurse who regularly visits the school and who is always happy to answer any of your questions about your child's health.

COLLECTIVE WORSHIP

Once a week we have an achievement assembly where we reward children and classes for good learning, behaviour, attendance and punctuality. We also have singing assemblies and phase assemblies when children come together to enjoy stories and songs and to reflect on spiritual, moral and social issues from a variety of cultures.

Parents have the legal right to withdraw their children from collective worship or religious education.

BEHAVIOUR AND DISCIPLINE

We expect high standards of behaviour from adults and children at all times. We teach children to take responsibility for their own learning and behaviour. We help children to resolve their differences and conflicts in positive and constructive ways so that they may learn the skills to do so independently. Our school rules promote positive and responsible behaviour and are on display and constantly referred to by adults in the school:

We respect others
We listen to others
We work hard
We look after school property
We are always in the right place
We follow instructions

Adults must not approach other parents or children if there is a problem, but must always come and talk to a member of staff.

The ultimate goal should be doing your best.

ATTENDANCE AND PUNCTUALITY

We expect children to attend school every day unless they are too ill. Please let us know on the first day of absence either by phoning or sending a note if your child is not going to be in school.

If your child needs the dentist or doctor please try to make the appointment for out of school hours. If you cannot avoid making an appointment during school time, please inform the school in advance.

The school will decide if the absence is authorised or unauthorised.

Lessons start at 8.55 and the school expects mothers, fathers and carers to ensure that their children are in class by this time.

From 8.10 children can either attend Breakfast Club or wait in the playground with a parent or carer. Children need to be picked up on time at 3.30.

AFTER-SCHOOL CLUBS

We have a wide range of after school clubs, including: football, cricket, basketball, computer, Spanish, cookery, dance, art, African drumming, athletics, mask-making, rock-climbing and martial arts.

There is a breakfast club from 8.10 to 8.55 which is held in the school's lunch hall and where children can eat a healthy breakfast and enjoy a range of activities. This is a drop-in so parents do not need to book in advance.

There is a small daily charge for this.

There is a play service from 3.30 to 6.00 which is run by another organisation. Children need to be registered and booked in before they can attend.

.. and enjoying it

is the one true thing we all have in common. . . .

INCLUSION

Kingsgate Primary School welcomes all children in the community. We make every effort to ensure that Special Educational Needs or disability will not be a bar to joining in the normal day-to-day activities that other pupils experience.

When we receive an application from a pupil with SEN or disability we work closely with parents, the Local Authority and relevant professionals to make sure that we can meet the child's needs appropriately.

Governors set out the school's objectives for SEN provision in the school's School Improvement Plan which is monitored, reviewed and evaluated termly.

The school is committed to making the reasonable adjustments necessary to ensure equal access for pupils who have disabilities.

The school welcomes staff and pupils with differing physical abilities within the limitations of the school building and the practicalities of any work required. Governors ensure that equality of access, including access to the physical environment and to the curriculum, is addressed by keeping a School Accessibility Plan.

A copy of the school's SEN policy is available from the school office or the school website. If you wish to discuss your child's special educational need, the school's special needs coordinator will be happy to meet with you.

HOME SCHOOL LINKS

We build close relationships between home and school because we know that children are happier and learn better if we work well together.

Teachers are busy in the morning but are usually available in the playground after school for a brief chat. If you wish to speak to them for longer, please make an appointment.

We hold parent / child / teacher meetings twice a year School reports are sent home twice a year.

We send newsletters and other letters with details of meetings, holidays and school events home in your child's book bag. Sometimes children forget to give their parents these letters, so please check your child's book bag regularly.

If you need an interpreter for a meeting or a translation of any school document, please ask at the school office.

....Celebrate it every day

SCHOOL MEALS AND PACKED LUNCH

Our school cook provides a range of food, including salad and fruit as well as traditional school dinners. Food is freshly cooked every day and popular with the children. All food provided by the school is halal. Children may eat a school dinner or bring a packed lunch. Dinner money is payable in advance on Monday for the full week. Please send the exact money in an envelope marked with your child's name.

Children can change from school dinner to packed lunch, or from packed lunch to school dinner only at the beginning of a half term.

Packed lunches should not contain fizzy drinks, chocolate, sweets or crisps. You should provide only water for your child to drink. Please send your child to school with a bottle of water so he or she can drink freely during the day without leaving class.

We give children in Reception or Key Stage 1 classes fruit every day. Children in Key Stage 2 can buy a healthy snack at morning playtime.

If you receive Job Seekers Allowance or Income Support, your child may be entitled to free school meals. Please ask at the school office.

CONCERNS

We hope that you will be very happy with the education and care your child receives at Kingsgate Primary School. If a parent is concerned we have a general complaints procedure in order to resolve matters.

A copy of the school's complaints procedure is available from the school office.

SCHOOL UNIFORM

Children in the school wear their school uniform with a great sense of pride.

Uniform list

Kingsgate white polo shirt (with collar), Kingsgate green sweatshirt or cardigan, grey trousers or skirt (grey shorts can be worn in summer), green dress for girls in summer. Shoes should be black school shoes or plain black trainers. We also have Kingsgate bags, hats and warm fleeces for sale. You can order and pay for school uniform at the school office.

Clothing for Physical Education

All the children have weekly sessions of dance, gymnastics or games. They should wear trainers or PE shoes, white t-shirt, grey jogging bottoms or shorts, and a green Kingsgate sweatshirt in winter.

Please send your child's PE kit to school in a draw-string bag.

We advise you to label your child's uniform as we cannot accept responsibility if anything is lost. Marker pens are on sale in the school office.

Jewellery

Children may wear a watch to school.
If they have pierced ears they may wear stud earrings. We do not allow any other jewellery.

Lost property

Lost property is kept in boxes inside the KS1 and KS2 buildings. You are welcome to go and look if your child loses an item of clothing. No responsibility can be accepted for loss or damage to children's possessions unless caused by the school' negligence.

Mobile phones and electronic games

We do not allow children to bring mobile phones into the playground or into lessons. You may leave a mobile phone at the school office in the morning if you wish your child to have one after school. We do not allow toys or electronic games in school.

Working in partnership with parents

Where there are concerns of a child welfare nature the school has a duty to share information with other relevant agencies in the best interest of the child.

DATA PROTECTION

We transfer the information you provide on the admissions form to our computer system. Only the Headteacher and administrative staff have direct access to that information although it is shared with teachers if necessary.

Under no circumstances will the information be given to any other persons. You have the right to ask to see any computer-based information about your child.

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We are all very proud of our school and think we are lucky to have your child here.
We want the very best for your child in every way and hope that you
will be happy with the education your child receives here.
If you have any concerns or if you would like to tell us that you are
happy with what we are doing, our door is always open.

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